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## “Advancing the Rights of Vulnerable Palestinian Women and Children in East Jerusalem”

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### Term Of Reference

#### Short-Term Assignment for one Vocational Trainers in: Home Repair & Care

#### Access to Jerusalem is required

### Introduction: Project background

#### The Project

Together with the five partners, Right to Play (RTP), War Child Holland (WCH) , Sawa, ACAD and ArtLab, the Heinrich Böll Foundation Ramallah & Jordan has launched the EU-funded project “Advancing the Rights of Vulnerable Palestinian Women and Children in East Jerusalem” on September 1st 2014. The project runs until 2017 and is, on a long-term basis, also designed to strengthen the target group’s capacity to defend their own human and political rights.

#### Assignment objectives:

The objective of this training is to provide women with technical skills to repair small damages in the business units and at home instead of relying on an external company to provide similar services.

The training should focus on various topics such as:

- Fixing minor defect electrical items with appropriate safety measures such as lights, sockets
- Advice on reducing electricity consumptions / increasing efficiency
- Fixing minor defect plumbing with appropriate safety measures
- Advice on reducing water consumptions / increasing efficiency

#### Course details:

<b>Training topic</b>	: Home Repair & Care.
<b>Locations</b>	: Domari Society of Gypsies in Jerusalem (Shuafat) & Burj Luq Luq (Old City).
<b>Duration</b>	: 4 days/4 hours per day for each location. Total: 8 days (32 hours).
<b>Equipment</b>	: to be agreed upon.
<b>Number of beneficiaries</b>	: 45 women, to be split into two groups
<b>Language of the Training</b>	: Arabic.
<b>Reporting line</b>	:Project Coordinator

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### Tasks & Deliverables:

#### Tasks

- Analysis of the needs of the women regarding their knowledge to prepare an adequate training (max. 1 week).
- Submit a training program to the project manager based on the need assessment prior to starting the training.
- Conduction of training in a practical way: focus on the practice rather than theory.
- Monitor and maintain progress of the training. Register and gather all the sources of the verification needed according to the training agenda.
- Evaluation of the training in written maximum 2 working weeks after the completion of the training.

#### Deliverables

- Basic Need assessment: women current knowledge in the trained topic & interests.
- Training Program.
- Training Evaluation (max. 2 weeks after the last training session).

### Timeline & payment schedule

DELIVERABLES	DEADLINE	PAYMENT
Basic Need assessment : women current knowledge in the trained topic & interests	Week 1	10 %
Training Program	Week 1	
Training Evaluation (max. 2 weeks after the last training session)	Week 7	90 %



ADVANCING  
THE RIGHTS OF  
CHILDREN AND WOMEN  
JERUSALEM



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### Skills required:

- Technical education such as plumber or electrician.
- Proven experience in working as a vocational trainer.
- Ability to plan work activities to meet organizational goals. Good time management, follow-up and evaluation skills are required.
- Excellent interpersonal skills, self-motivated, organized and able to work in team.

### Documents required:

- CV.
- Proposal – outline a draft of your training program, methodology, timelines based on deliverables (maximum 1 page).
- Budget – include fees, necessary travel costs and any other related costs. Please indicate in EUR.
- Expertise – indicate expertise: include relevant education, certification, training etc.

### How to apply:

The CV and the required documents should be sent via e-mail: [info@acad.ps](mailto:info@acad.ps)

**Deadline for applying:** Monday 18/4/2016.